

International Certificate of Competence ('ICC')

Each year we are approached by numerous people who wish to achieve their ICC so that they can either use their own craft or charter abroad (most commonly in Spain or France). This document aims to clarify:

- The various types of ICC available
- How you can get your ICC
- ICC tests/examinations
- Inland Endorsements
- Who is entitled to ICCs and their validity abroad

The various types of ICC available

- Power less than 10m
- Power less than 24m
- Sail (includes Power less than 10m)

Inland endorsements are available on each of these types of ICCs

You can obtain an ICC in two ways:

- Undertake and successfully pass an ICC test
- Submit to the RYA a copy of a qualifying Certificate (eg Powerboat Level 2 or Motor Cruising Dayskipper Practical)

If you are seeking a < 10m ICC then you could also undertake a Direct Assessment for Level 2 and then use this certificate to apply for the ICC. Note that Direct Assessments are NOT available for Dayskipper Practical Courses.

Qualifying RYA Certificates

COURSE COMPLETION CERTIFICATE OR CERTIFICATE OF COMPETENCE HELD	ICC MAY BE ISSUED FOR				
	POWER		SAIL up to 24m	INLAND WATERS (cevni test required)	COASTAL WATERS
	up to 10m	up to 24m			
National Powerboat Certificate [non tidal] Level 2 or above	✓			✓	
National Powerboat Certificate [tidal] Level 2 or above	✓			✓	✓
Helmsman's Course Completion Certificate		✓		✓	
Inland Waterways Helmsman Certificate		✓		✓	
Day Skipper Practical Course Completion Certificate [Power]		✓		✓	✓
Day Skipper Practical Course Completion Certificate [Sail]	✓		✓	✓	✓
Coastal Skipper Practical Course Completion Certificate [Power]		✓		✓	✓
Coastal Skipper Practical Course Completion Certificate [Sail]	✓		✓	✓	✓

COURSE COMPLETION CERTIFICATE OR CERTIFICATE OF COMPETENCE HELD	ICC MAY BE ISSUED FOR				
	POWER		SAIL up to 24m	INLAND WATERS (cevni test required)	COASTAL WATERS
	up to 10m	up to 24m			
Coastal Skipper [or higher] RYA/MCA Certificate of Competence [Power]		✓		✓	✓
Coastal Skipper [or higher] RYA/MCA Certificate of Competence [Sail]	✓		✓	✓	✓
MCA Deck Officer Certificate of Competence [Any grade]		✓		✓	✓
RN, Army or RAF Bridge Watchkeeping Certificate		✓		✓	✓
MCA or Local Authority Boatman's Licence		✓		✓	✓
MCA Boatmaster Certificate		✓		✓	✓
RYA Dinghy Instructor and National Powerboat Certificate Level 2 or higher	✓		✓	✓	✓

The ICC tests/examinations

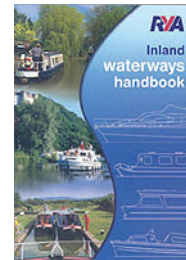
Given that the Level 2 certificate and Dayskipper Certificates allow you to apply for an ICC you will not be surprised to learn that the ICC tests require you to display a level of competence and capability comparable to that needed to achieve these qualifications.

The Assessor will structure a test that requires you to demonstrate your ability in respect of practical boat handling but also your knowledge of a variety of areas such as navigation, pilotage, passage planning etc. Pages 3 – 6 of this document contain a copy of the RYA's ICC Application form, within this are details of the practical and oral/written tests you will undertake.

The Assessor's job is to ascertain that you have the knowledge and capability to justify award of the ICC. He/she will not attempt to catch you out or set you tasks beyond your ability but they do expect you to be able to successfully and safely demonstrate the practical tasks detailed later in this document. The Assessor appreciates that when manouvering a craft not everything always goes right first time. If you do make a mistake then he/she will be looking for a rapid realisation that things aren't going right then a correction of the mistake followed by successful execution of the task. A repeated need to undertake the tasks again is unlikely to lead to award of the Certificate. Likewise, with areas such as the Collision Regulations, Charts and Tides etc a repeated failure to successfully answer questions is unlikely to lead to an award of the Certificate.

Inland Endorsements

To achieve the Inland Endorsement you need to undertake a CEVNI test. The CEVNI test is conducted by the Test Centre and requires you to answer about 20 multiple choice questions on the regulations surrounding boating on the inland waterways of Europe. The test will take you about 10-15 minutes, to stand a chance of passing you will need to read the RYA Inland Waterways Handbook. This book contains all of the information you need and some sample questions.



Who is entitled to ICCs and their validity abroad

Individuals intending to obtain the International Certificate of Competence (ICC) are advised that current RYA 'rules' state: *"This certificate is available only to British citizens and bona fide British Residents over the age of 16. Evidence of residency for non-citizens will be required in the form of a photocopy of a driving licence, utility bill, Council Tax bill or bank statement etc. Further authenticated evidence of residency for non-citizens may be required. The ICC is acceptable for British citizens or residents using a British flagged vessel for leisure. Other countries may accept the ICC for their native flagged vessels."*



A common misunderstanding is that your ICC gives you rights to boat in certain locations. Our understanding is that the ICC is evidence of your competence and is not technically an international boat driving licence. It is up to countries and areas within countries to decide whether they will accept the ICC as proof of capability. Our advice is to check first if you are basing any travel plans on the assumptions that the ICC will be accepted.

Do not hesitate to call Paul Glatzel with any questions on 01202 686666 or email him at paul@powerboattraininguk.co.uk

ORAL/WRITTEN TEST FOR INTERNATIONAL CERTIFICATE OF COMPETENCE

A. ALL CANDIDATES

REGULATIONS

1. Knows responsibility for keeping a proper lookout
2. Can determine a 'safe speed'
3. Can recognise a potential collision situation
4. Can identify 'give way' vessel in a collision situation
5. Knows what action to take as 'give way' and 'stand on' vessel
6. Knows responsibilities of a small vessel in a narrow channel
7. Can recognise manoeuvring signals (1,2,3 & 5 short blasts)
8. Can make and recognise visual distress signals

SAFETY

1. Is able to use and instruct crew on the use of:
 - Lifejackets
 - Distress flares
 - Fire extinguishers
 - 'Kill cord' (if fitted)
2. Can prepare a boat for use and take sensible precautions before setting out, including:
 - Engine checks
 - Check fuel for range/duration of trip
 - Obtain weather forecast
 - Avoid overloading boat

B. INLAND ONLY

1. Understands CEVNI (European Inland Waterways Regulations)

C. ADDITIONALLY, FOR CANDIDATES FOR COASTAL WATERS

REGULATIONS

1. Knows rules relating to Traffic Separation Schemes
2. Knows requirements for navigation lights and shapes to be displayed by own vessel
3. Can recognise the following from the lights: Power driven, sailing vessel, vessel at anchor, tug and tow, fishing vessel, dredger.
4. Knows sound signal to be made by vessels as in Q3

PILOTAGE

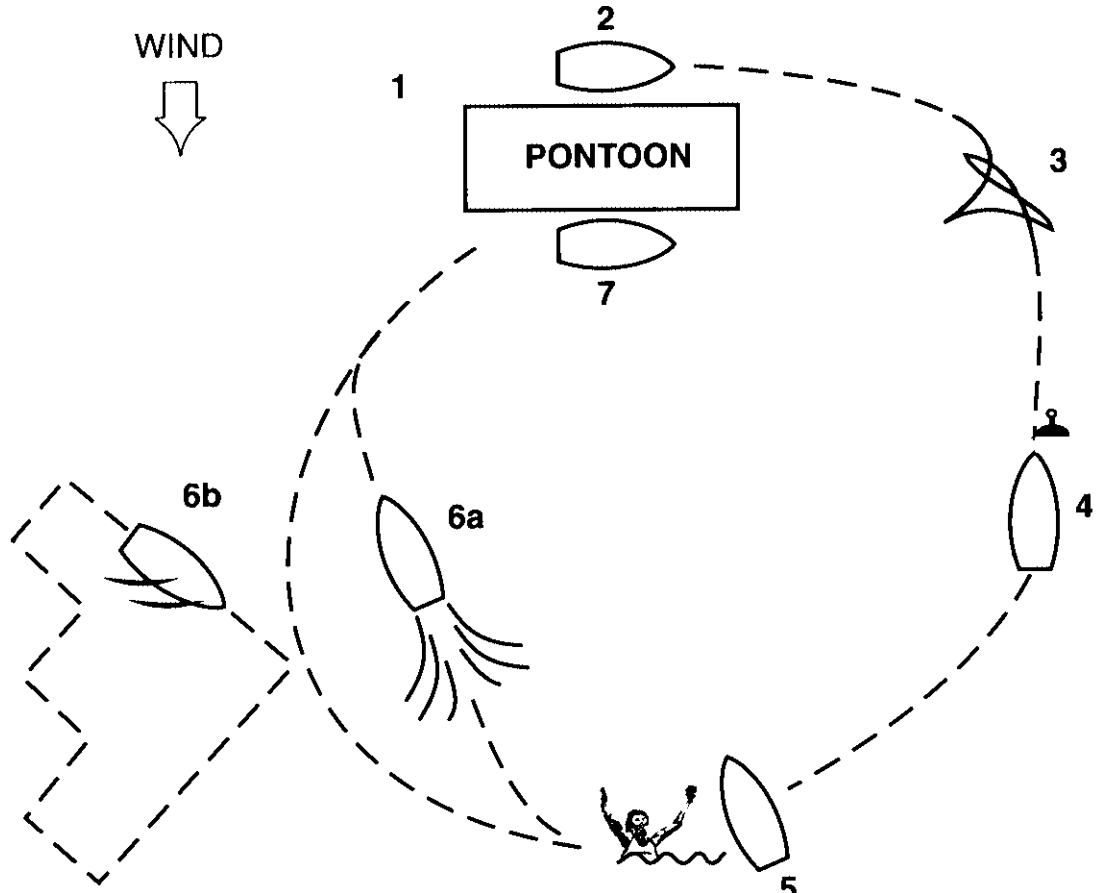
1. Can recognise, by day and night, and understand significance of buoys of the IALA system
2. Knows sources of information on: local regulations, port entry and departure signals, VTS and Port Operations Radio.
3. Can plan a harbour entry/departure, taking account of possible presence of large vessels and avoiding navigational hazards

NAVIGATION

(Chart & Plotting Instruments required)

1. Can interpret a navigational chart, understand significance of charted depths and drying heights and can identify charted hazards
2. Can plot position by cross bearings and by Lat/Long
3. Can determine magnetic course to steer, making allowances for leeway and tidal stream
4. Can use a tide table to find times and heights of high and low water at a standard port
5. Can determine direction and rate of tidal stream from a tidal stream atlas or tidal diamonds on a chart
6. Understands basic use of GPS

BOAT HANDLING TEST FOR SAIL AND POWER



Sailing boat may be handled under engine for all manoeuvres except 6b.

- | | |
|---|---|
| <p>1. Start <input type="checkbox"/></p> <ul style="list-style-type: none"> Give safety briefing including use of safety equipment Has listened to weather forecasts Pre start engine checks Start engine Check cooling Knows fuel range | <p>6a. High Speed Manoeuvres [if appropriate] <input type="checkbox"/></p> <ul style="list-style-type: none"> Use kill-cord if appropriate Choose suitable area Show awareness of other water users Warn crew before each manoeuvre Look around before S and U turns Control speed on U turns |
| <p>2. Depart from Pontoon <input type="checkbox"/></p> <ul style="list-style-type: none"> Understands use of springs to depart from lee wall/pontoon Communicate with crew Position fenders correctly | <p>6b. Handling Under Sail [if appropriate] <input type="checkbox"/></p> <ul style="list-style-type: none"> Sail triangular course with one leg to windward Choose suitable area for hoisting/lowering sails Use sails suitable for prevailing conditions Show awareness of wind direction Trim sails correctly on each point of sailing Warn crew before manoeuvres Look round before tacking and gybing Control sails during tacking and gybing |
| <p>3. 360° Turn in Confined Space <input type="checkbox"/></p> | |
| <p>4. Securing to Buoy <input type="checkbox"/></p> <ul style="list-style-type: none"> Communicate effectively with crew Prepare warp Choose correct angle of approach Control speed of approach Secure boat effectively Depart from the mooring safely | |
| <p>5. Man Overboard <input type="checkbox"/></p> <ul style="list-style-type: none"> Observe MOB or instruct crew to do so Demonstrate correct direction and speed of approach Make suitable contact with MOB | <p>7. Coming Alongside Windward Pontoon <input type="checkbox"/></p> <ul style="list-style-type: none"> Communicate effectively with crew Show awareness of other water users Prepare warps/fenders Choose correct angle of approach Control speed of approach Stop boat in place required and secure to pontoon Stop engine |



PLEASE WRITE NAME ON
 PHOTO AND CLIP ON HERE

APPLICATION FOR INTERNATIONAL CERTIFICATE OF COMPETENCE (Pleasure Craft)

NOTES FOR APPLICANTS

1. **ELIGIBILITY** This certificate is available only to British citizens and bona fide British Residents over the age of 16. Evidence of residency for non-citizens will be required in the form of a photocopy of a driving licence, utility bill, Council Tax bill or bank statement etc. Further authenticated evidence of residency for non-citizens may be required.
 The ICC is acceptable for British citizens or residents using a British flagged vessel for leisure. Other countries may accept the ICC for their native flagged vessels.
2. **EVIDENCE OF COMPETENCE** Evidence may be provided in one of the following ways:
 - a. By producing an RYA certificate of satisfactory completion of a relevant PRACTICAL course, an RYA/MCA Certificate of Competence or a Statutory Certificate of Competence issued by the MCA, or a services Bridge Watch keeping Certificate. See full list on page 4. Section 11a below must be completed.
 - b. By passing a test of competence at an RYA recognised training centre or an RYA affiliated club authorised to carry out tests. For power endorsed ICCs, this test must be carried out on a vessel appropriate to the type of ICC required, ie above or below 10 metres. Section 11b below must be completed.
 - c. All applicants applying for the inland category must have passed a test for the CEVNI (European Inland Waterways Regulations) at an RYA recognised training centre or an RYA affiliated club authorised to carry out tests. Section 11c below must be completed.

Please allow 21 days for issue of certificate. Please use block capitals throughout.

1. **NAME** Mr/Mrs/Miss _____ Forename _____ Surname _____

2. **COUNTRY OF BIRTH** _____ **DATE OF BIRTH** _____

3. **NATIONALITY** _____

4. **ADDRESS** _____

_____ Post code _____ 5. **DAYTIME TEL. NUMBER** _____

6. **UK PASSPORT NUMBER (British citizens only)** _____

7. **CERTIFICATE TO BE ENDORSED FOR:**

<i>Type of vessel</i>	<i>Inland</i>	<i>Coastal</i>
Sail up to 24m (includes power up to 10m)	<input type="checkbox"/>	<input type="checkbox"/>
Power up to 10m	<input type="checkbox"/>	<input type="checkbox"/>
Power up to 24m	<input type="checkbox"/>	<input type="checkbox"/>

8. **PASSPORT SIZE PHOTOGRAPH ATTACHED** - please print your name on the reverse

9. **PAYMENT**

- either RYA Membership Number _____ ICC is free to RYA members
 or RYA Membership application and subscription fee attached. No payment required for issue of ICC
 or International Certificate of Competence fee enclosed - **£34 payable to RYA**

10. **SIGNATURE OF APPLICANT**

I declare that I am over 16 and mentally and physically fit _____

11. a. **EVIDENCE OF COMPETENCE ENCLOSED** Photocopies to be enclosed, not originals. See notes above.
 Also complete 11c if applying for a certificate for use on inland waters. Please list copy certificates enclosed.

b. **PRACTICAL TEST** carried out at

Club or training centre _____ Date _____

Name of tester _____ Signature of tester _____

Type of vessel used for test _____ Length (m) _____

c. **CEVNI TEST (required for inland certificates only)** carried out at

Club or training centre _____ Date _____

Name of tester _____ Signature of tester _____

APPROVED BY FLAG OFFICER/TRAINING CENTRE PRINCIPAL

The applicant successfully completed the test as shown in 11b or 11c above and is recommended for the award of a certificate for the type of vessel and waters shown above

Name of flag officer or principal _____

Signature _____ Date _____

ACCEPTABLE EVIDENCE OF COMPETENCE

The following Certificates of Satisfactory Completion of Practical Courses and Certificates of Competence are acceptable as evidence of competence for the issue of a ICC. The list is not comprehensive and other certificates of a similar standard may also be accepted.

Please send photocopies, not original certificates.

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Helmsman's Course Completion Certificate		✓		✓	
Inland Waterways Helmsman Certificate		✓		✓	
Day Skipper Practical Course Completion Certificate [Power]		✓		✓	✓
Day Skipper Practical Course Completion Certificate [Sail]	✓		✓	✓	✓
Coastal Skipper Practical Course Completion Certificate [Power]		✓		✓	✓
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Coastal Skipper [or higher] RYA/MCA Certificate of Competence [Sail]	✓		✓	✓	✓
MCA Deck Officer Certificate of Competence [Any grade]		✓		✓	✓
RN, Army or RAF Bridge Watchkeeping Certificate		✓		✓	✓
MCA or Local Authority Boatman's Licence		✓		✓	✓
MCA Boatmaster Certificate		✓		✓	
RYA Dinghy Instructor and National Powerboat Certificate Level 2 or higher	✓		✓	✓	✓

To join the RYA please complete and send this form to: RYA, RYA House, Ensign Way, Hamble, Southampton SO31 4YA

Title	Forename	Surname	Date of Birth	Male	Female
1.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/>	<input style="width: 20px;" type="checkbox"/>	<input style="width: 20px;" type="checkbox"/>
2.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/>	<input style="width: 20px;" type="checkbox"/>	<input style="width: 20px;" type="checkbox"/>
3.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/>	<input style="width: 20px;" type="checkbox"/>	<input style="width: 20px;" type="checkbox"/>
4.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/>	<input style="width: 20px;" type="checkbox"/>	<input style="width: 20px;" type="checkbox"/>

Address

Town County Post Code

Evening Telephone

Daytime Telephone

email

Signature: _____ Date: _____

Type of membership required: (Tick Box)

- Personal** Current annual rate £33 or £30 by Direct Debit.
- Under 21** Current annual rate £11 (no reduction for Direct Debit)
- Family*** Current annual rate £50 or £47 by Direct Debit.

Please tick ONE box to show your main boating interest.

- | | |
|--|---|
| <input type="checkbox"/> Yacht Racing | <input type="checkbox"/> Yacht Cruising |
| <input type="checkbox"/> Dinghy Racing | <input type="checkbox"/> Dinghy Cruising |
| <input type="checkbox"/> Personal Watercraft | <input type="checkbox"/> Inland Waterways |
| <input type="checkbox"/> Powerboat Racing | <input type="checkbox"/> Windsurfing |
| <input type="checkbox"/> Motor Boating | <input type="checkbox"/> Sportsboats and RIBs |

* Family Membership: 2 adults plus any under 21s all living at the same address
Fees applicable until 1st October 2005



Instructions to your Bank or Building Society to pay by Direct Debit

Please complete this form and return it to:

Royal Yachting Association, RYA House, Ensign Way, Hamble, Southampton, Hampshire SO31 4YA



To The Manager: _____ Bank/Building Society
Address: _____

Post Code: _____

2. Name(s) of account holder(s)

3. Branch Sort Code
 — —

4. Bank or Building Society account number

Originators Identification Number

5. RYA Membership Number (For office use only)

6. Instruction to pay your Bank or Building Society

Please pay Royal Yachting Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee.

I understand that this instruction may remain with the Royal Yachting Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) _____

Date _____

Banks and Building Societies may not accept Direct Debit instructions for some types of account

Cash, Cheque, Postal Order enclosed £
Made payable to the Royal Yachting Association

110

Office use only: Membership No Allocated

Office use / Centre Stamp